Google Classroom – How to Guide (for parents/carers)

In the event your child is required to access Remote Learning (e.g. Lockdown, Bubble Closures), teachers will be posting daily work on our new remote learning platform – Google Classroom. There is an expectation that work will be completed and returned daily.

1. Search: <u>https://classroom.google.com/h</u>



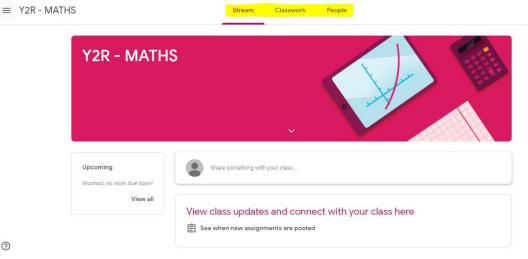
- 2. Your child will have logged on or been logged on before and they should see the home screen pictured below. (Log ins are stuck in their planners)
- 3. This home screen will have all their 'classes' (your child's will say their classes name followed by the subject e.g. Y2R Maths.

There should be one for:

- English (there may be an additional story time one too)
- Maths
- Curriculum Learning
- Phonics (if your child is learning phonics in school)
- PE

≡ Google Classroom				+	***	К
ET To-do Calendar	Y2R - MATHS Emily Rushforth	Y2R - CURRICULUM L	Y2R - ENGLISH Emily Rushforth	é		
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- 4. Work will be set **daily** on the classroom and it is expected that children complete the work and send it back to the teacher (via this google classroom see instructions on how to do so further down) that day.
- 5. Click on one of the classrooms and you will see the three headings (highlighted in yellow below)



STREAM – this is a little bit like a Facebook home page – messages/reminders/live links will get posted here.

CLASSWORK – this is where the work will be posted and the links to the lessons (lessons will be prerecorded videos from the class teacher).

PEOPLE – You don't need to go on this one. (It will just say the teachers).

6. Click on the heading **Classwork.** – Then you will see a list of all the lessons/tasks they have been set. (a new one uploaded daily)

\equiv Y2R - ENGLISH	Stream	Classwork	People		000 000 000	L
	ව් View your work	C Meet	🛗 Google Calendar	Class Drive folder		
	FRIDAY 22ND - ENGLISH			Due Today		
	THURSDAY 21ST - English			Due Jan 21		
	WED 20TH - ENGLISH			Due Jan 20		

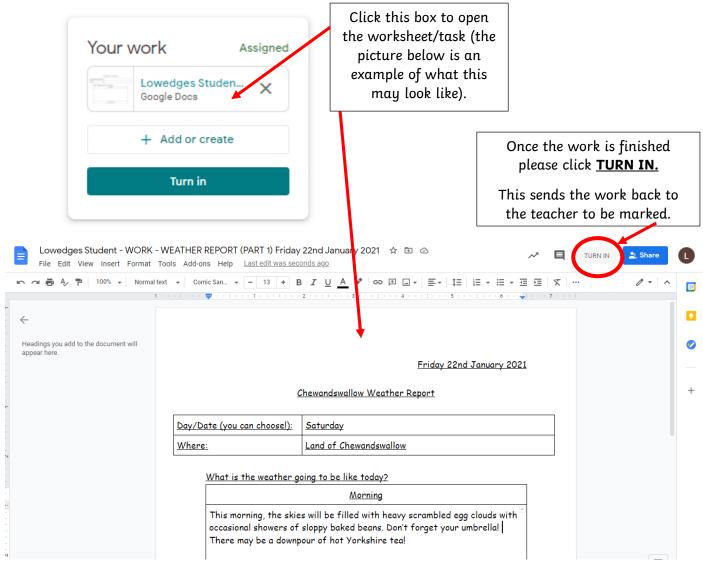
7. Click the relevant day and then click **view assignment.**

≡ Y2R - ENGLISH	Stream	Classwork	People			# L
	le View your work	C Meet	🛗 Google Calendar	Class Drive fold	der	
	FRIDAY 22ND - ENGLISH			Due Today		
	Posted 8:03 AM			Assigned	A	
	Morning Y2!					
	We've made it to Friday also known as FriYAY! :)					
	Today you will need a pencil & paper! You will also need your plan from yesterday!					
	We're going to write up/type up our ideas into full weeks!	proper sentences usi	ng everything we have learnt	t over the last 3		
	- adjectives, expanded noun phrases (commas if - weather phrases such as showers of, downpour		etc.			
	- Creative foody weather				-	
	View assignment					

8. This is then the child's work for that lesson. Read the instructions carefully.

≡ Y2R - ENGLISH		Date set/Date			# L
	FRIDAY 22ND - ENGLISH Emily Rushforth - 8:03 AM 100 points	due	F You	ur Work Assigned	Click here for the work/task
Instructions	Morning Y2! We've made it to Friday also known as FriYAY! :) Today you will need a pencil & paper! You will also need your pl We're going to write up/type up our ideas into full proper senten weeks! - adjectives, expanded noun phrases (commas if using more the - weather phrases such as showers of, downpours of, skies fille - Creative foody weather We're also going to be adding some advice!	uces using everything we have learnt over an 11) d with etc.		+ Add or create Turn in ate comments Add private com 🕢 .	Press this + add or create to upload a photo 'Turn in' sends the work to the
Prerecorded Lesson Video Link – Click the link,	We're only going to do Morning/Lunchtime today and then will f Try your bestill! Miss Rushforth **Parent Glossary of terms added below Classwork for Y2 - ENGLISH	word Mat - FOOD	AND W	Private comm	teachers
watch the lesson by pressing play and pause when needed.	https://www.loom.com/share/ac	Other hel	pful	messages bety teachers/stud Marking and comments wi	lents. feedback
explanat	sary – tions and r parents.	resources m added	•	posted here. N you click bac	

9. Open the work and complete the task. Return the work by pressing 'Turn in' once it's complete. See pictures below.



This will pop up (picture below) - click turn in again.

monning r.z.		+ Add or create
We've made it to Friday also known as F	FriYAY! :)	
Today you will need a pencil & paper! Y	ou will also need your plan from yesterday!	Turn in
We're going to write up/type up our i weeks!	Turn in your work?	
- adjectives, expanded noun phrases - weather phrases such as showers (1 attachment will be submitted for "FRIDAY 22ND - ENGLISH".	Private comments
- Creative foody weather We're also going to be adding some	Lowedges Student - WORK - WEATHER REPORT (PART 1) Friday 22nd January 2021	Add private commer 🙆 🕨
We're only going to do Morning/Lunc	Cancel Turn in	
Try your best!!!!		

Your class teacher will then mark it and return it to you. They may leave a comment for you in the Private Comment box with some feedback. It is expected that you go back to your work and see what your teacher has said. If you have to add something open the document again using the steps above and press **turn in** again once you have finished editing and this will be resubmitted.

Hopefully this helps, if you're stuck email your child's class teacher (teacher emails are on the newsletter).