



# What to do if I have a concern or question or I am worried about my child?

**Speak with your child's class teacher.**

- Telephone the school to make an appointment or call back.
- E-mail your child's class teacher (e-mail addresses below)
- Speak to them at home time on the door.

I am happy with the outcome

**Give feedback to your child's class teacher**

I am not happy with the outcome

**Speak with your child's class teacher again**

- Telephone the school to make an appointment or call back.
- E-mail your child's class teacher (e-mail addresses below)
- Speak to them at home time on the door.

I am still not happy with the outcome

**Speak with a member of the Leadership Team / Inclusion Team**

- Telephone the school to make an appointment or call back.
- Speak to them in a morning on the gate.

I am still not happy with the outcome

**Speak with the Principal**

- Telephone the school to make an appointment or call back.
- Email – [Lindsay.jones@lowedgesacademy.org](mailto:Lindsay.jones@lowedgesacademy.org)

**Class e-mail addresses**

[Foundations@lowedgesacademy.org](mailto:Foundations@lowedgesacademy.org)  
[Y1@lowedgesacademy.org](mailto:Y1@lowedgesacademy.org)  
[Y2@lowedgesacademy.org](mailto:Y2@lowedgesacademy.org)  
[Y3@lowedgesacademy.org](mailto:Y3@lowedgesacademy.org)  
[Y4@lowedgesacademy.org](mailto:Y4@lowedgesacademy.org)  
[Y5@lowedgesacademy.org](mailto:Y5@lowedgesacademy.org)  
[Y6@lowedgesacademy.org](mailto:Y6@lowedgesacademy.org)

[info@lowedgesacademy.org](mailto:info@lowedgesacademy.org)

**Class Teacher Availability**

Please allow class teachers time to respond or sort out any of your concerns or problems.

During the school day, class teachers will be teaching in class.

**Parent/Carer Code of Conduct**

Please speak to any member of staff in a polite manner. The code of conduct policy will be followed for anyone who is not polite. This could result in a ban from school premises.